

Occupational Health and Safety Committee

The Company has set up an Occupational Safety and Health Committee, as well as establishing the roles of Occupational Health and Safety Executive and Occupational Health and Safety Manager. The role of Occupational Health and Safety Executive is filled by HR managers.

Committee Makeup

The Occupational Safety and Health Committee has organized research, coordination, and recommendations on the subject for the company, as well as on traffic safety.

The committee is made up of 7 people, with 4 employees representatives, 57% of the total. The membership of the committee comprises:

- i. The chairperson or their proxy
- ii. Managers of each department or their designated proxies
- iii. Personnel, including engineers and technicians, from health and safety-related departments
- iv. Medical staff
- v. Staff representatives

Responsibilities

Organizational, staff, workplace leadership, and managerial occupational safety and health responsibilities are as follows:

- i. Occupational Safety and Health Management Units: To formulate, plan, enact, and supervise the management of transport and occupational safety and health matters, as well as to provide guidance to related departments; the Human Resources Department is responsible for overall planning regarding occupational safety and health.
- ii. Occupational Health and Safety Executive: To manage and supervise transport safety and health & safety issues; this role is filled by HR management.
- iii. Occupational Safety and Health Management Staff: To formulate, plan, and enact safety and health management and transport safety plans, as well as to provide guidance to related departments; workplace accident statistics shall be filed monthly in accordance with regulations and submitted to the labor standards inspection agency for reference; personnel responsible shall be appointed by the HR department.
- iv. Managers and Others in Charge of the Workplace: To command and supervise safety and health management and transport safety under their purview and to coordinate and supervise implementation relevant personnel; to be led on the unit/location management level.

Meetings and Discussion

The Occupational Safety and Health Committee is to meet once every three months,

discussing and keeping minutes of the following:

- i. Recommendations on occupational safety & health and transport safety management policies formulated by employers.
- ii. Studying safety & health and transport safety education and training implementation plans.
- iii. Coordination and recommendation of safety and health self-management plans.
- iv. Investigation of countermeasures for the results of operating environment testing.
- v. Discussion of health management and health promotion matters.
- vi. Study of safety & health and transport safety proposals.
- vii. Investigation of automated review of safety & health and transport safety auditing.
- viii. Study of occupational accident/injury and traffic accident investigation reports.
- ix. Assessment of safety & health and traffic safety management performance.
- x. Study and management of business safety and health management matters.
- xi. Other matters relating to labor safety and health management